

# MINUTES

## CITY COUNCIL OF THE CITY OF LA HABRA

### ADJOURNED REGULAR MEETING 5:30 P.M.

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Monday, December 5, 2022

**APPROVED:** These Minutes were approved on January 17, 2023.

#### **ADJOURNED REGULAR MEETING 5:30 P.M.:**

**CALL TO ORDER:** Mayor Medrano called the Adjourned Regular Meeting of the City Council of the City of La Habra to order at 6:02 p.m. in the Closed Session Room 112c, located at 100 East La Habra Boulevard, La Habra, California.

**COUNCILMEMBERS PRESENT:** Mayor Medrano  
Mayor Pro Tem Gomez  
Councilmember Espinoza  
Councilmember Nigsarian  
Councilmember Simonian

**COUNCILMEMBERS ABSENT:** None

**OTHER OFFICIALS PRESENT:** City Manager Sadro  
Assistant City Clerk Barone

**ORAL COMMUNICATIONS FROM THE PUBLIC FOR CLOSED SESSION MATTERS:** None.

#### **CLOSED SESSION:**

1. Conference with Legal Counsel - Anticipated Litigation - Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): (One Case).

Director of Community & Economic Development Kim, Housing and Economic Development Manager Cole-Corona, Planning Manager Lui, Acting City Attorney Brittany Roberto, and Best Best & Krieger (BB&K) Acting City Attorney Elizabeth Hull were also present for this item.

**ADJOURNMENT:** The City Council reconvened at 6:24 p.m. There were no Closed Session announcements. Mayor Medrano adjourned the Adjourned Regular Meeting at 6:24 p.m.

#### **REGULAR MEETING 6:30 P.M.:**

**CALL TO ORDER:** Mayor Medrano called the Regular Meeting of the City Council of the City of La Habra to order at 6:30 p.m. in the City Council Chamber, located at 100 East La Habra Boulevard, La Habra, California.

**INVOCATION:** City Attorney Jones

**PLEDGE OF ALLEGIANCE:** Mayor Pro Tem Gomez

**COUNCILMEMBERS PRESENT:** Mayor Medrano  
Mayor Pro Tem Gomez  
Councilmember Espinoza  
Councilmember Nigsarian  
Councilmember Simonian

**COUNCILMEMBERS ABSENT:** None

**OTHER OFFICIALS PRESENT:** City Manager Sadro  
City Attorney Jones  
Assistant City Clerk Barone  
Executive Secretary Hurt

**CLOSED SESSION ANNOUNCEMENT:** None.

**PROCLAMATIONS/PRESENTATIONS:**

1. RECOGNITION OF NORMA PEREZ OCHOA FOR COMMUNITY OUTREACH EFFORTS

Mayor Medrano and City Council recognized and presented Norma Perez Ochoa with a Certificate of Recognition.

2. RECOGNITION OF LA HABRA POP WARNER SCHOLAR ATHLETES

Mayor Medrano and City Council recognized and presented the La Habra Pop Warner Scholar Athletes with Certificates of Recognition.

3. PRESENTATION BY THE CITY OF LA HABRA COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT

Director of Community and Economic Development Kim introduced Planning Manager Lui, Housing and Economic Development Manager Cole-Corona, and Building Official Sipma. Each spoke regarding an area of the PowerPoint presentation on services provided by the Community and Economic Development Department.

4. PRESENTATION BY THE LA HABRA AREA CHAMBER OF COMMERCE REGARDING ITS CITY OF LA HABRA FISCAL YEAR 2022-2023 FUNDING ALLOCATION IN THE AMOUNT OF \$20,000

Mayor Medrano invited La Habra Area Chamber of Commerce President Marie Laveaga to come forward for the presentation.

La Habra Area Chamber of Commerce President Marie Laveaga made a PowerPoint presentation to the City Council.

**PUBLIC COMMENTS:**

Assistant City Clerk Barone stated an email public comment was received from Dr. Sue Pritchard, La Habra resident, with a copy provided at the dais for each City Councilmember.

Sa-Nicia Hughes, Grocery Outlet La Habra owner, announced the Grocery Outlet three-year anniversary event "Winter Wonderland" to be held on Saturday, December 17, 2022 from 11:00 a.m. to 4:00 p.m.

**CONSENT CALENDAR:**

Councilmember Simonian recused himself from Consent Calendar Item 3 due to a conflict of interest.

Moved by Mayor Pro Tem Gomez, seconded by Councilmember Nigsarian, and CARRIED UNANIMOUSLY (5-0) TO APPROVE CITY COUNCIL CONSENT CALENDAR ITEMS 1 THROUGH 7; WITH COUNCILMEMBER SIMONIAN ABSTAINING ON ITEM 3.

Said motion CARRIED by the following vote:

AYES: Mayor Medrano, Mayor Pro Tem Gomez,  
Councilmember Espinoza, Councilmember Nigsarian, Councilmember Simonian  
NOES: NONE  
ABSTAIN: Councilmember Simonian (Item 3 only)  
ABSENT: NONE

1. PROCEDURAL WAIVER: Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title only.
2. APPROVE A RESOLUTION REAFFIRMING THE REQUIRED FINDINGS TO CONTINUE TO ALLOW REMOTE CITY COUNCIL MEETINGS AS REQUIRED BY AB 361

That the City Council:

- A. Receive this report; and,
  - B. APPROVE AND ADOPT **RESOLUTION NO. 6091** ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA, CALIFORNIA, MAKING THE LEGALLY REQUIRED FINDINGS TO CONTINUE TO AUTHORIZE THE CONDUCT OF REMOTE "TELEPHONIC" MEETINGS DURING THE STATE OF EMERGENCY.
3. APPROVE PLANS AND SPECIFICATIONS AWARD OF CONTRACT TO EC CONSTRUCTION COMPANY FOR OLD RESERVOIR PARK IMPROVEMENT PROJECT, CITY PROJECT NO. 2-P-20

That the City Council:

- A. Approve the Plans and Specifications for the Old Reservoir Improvement Project, City Project No. 2-P- 20;
- B. Award a construction contract for the Old Reservoir Improvement Project, City Project No. 2-P-20 to EC Construction Company of South El Monte, California, in the amount of \$1,677,000 and reject all other bids;

- C. Authorize the City Manager to execute an agreement with EC Construction Company of South El Monte, California, in the amount of \$2,012,400; which includes a 20 percent contingency; and,
  - D. Approve an appropriation of \$522,186 of available unencumbered Development Impact Fees to cover additional Project construction costs, inspection, and materials testing for the Old Reservoir Improvement Project, City Project No. 2-P-20.
4. APPROVE A SERVICE AGREEMENT WITH TYLER TECHNOLOGIES, INC., AND A PROFESSIONAL SERVICES AGREEMENT WITH PARK CONSULTING GROUP SERVICES FOR THE LICENSING, INSTALLATION AND CONFIGURATION OF A LAND MANAGEMENT SYSTEM

That the City Council:

- A. Authorize the City Manager to execute a Service Agreement ("Agreement") with Tyler Technologies, Inc. ("Tyler") for the software licensing, implementation, maintenance, and hosting of a Land Management System (LMS) in an amount not to exceed \$736,874 over three years; and,
  - B. Authorize the City Manager to execute a Professional Services Agreement with Park Consulting Group (PCG) for project management consulting services relating to the acquisition and configuration of an LMS in an amount not to exceed \$693,000.
5. APPROVE AND ADOPT A RESOLUTION TO ADD AND FUND A NEW POSITION CLASSIFICATION OF SENIOR HUMAN RESOURCES AND RISK MANAGEMENT ANALYST TO THE CITY'S MANAGEMENT SALARY SCHEDULE

That the City Council:

- A. Approve a position reclassification and an amendment to the adopted management salary schedule approved on June 20, 2022, to add a new position entitled Senior Human Resources and Risk Management Analyst to the Human Resources Department; and,
- B. Approve and authorize staff to reclassify and upgrade the vacant Human Resources Technician position to the new Senior Human Resources and Risk Management Analyst position, and include a budget amendment in the amount of \$7,421 to the Fiscal Year 2022-2023 Human Resources Department budget; and
- C. APPROVE AND ADOPT **RESOLUTION NO. 6092** ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA AMENDING RESOLUTION NO. 6074 PERTAINING TO A COMPENSATION PLAN FOR MANAGEMENT EMPLOYEES.

6. AUTHORIZE THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH MONTROSE ENVIRONMENTAL SOLUTIONS, INC. FOR LANDFILL GAS MONITORING SERVICES AT VISTA GRANDE PARK

That the City Council:

- A. Approve and authorize the City Manager to enter into a three-year agreement, with two additional optional one-year extensions, with Montrose Environmental Solutions, Inc., in an amount of \$72,355.40 per year for landfill gas monitoring services at Vista Grande Park; and,
- B. Authorize staff to issue a purchase order to Montrose Environmental Solutions, Inc., in the amount of \$86,826.48, which includes a 20% contingency for unanticipated extra costs, for Fiscal Year 2022-23.

7. WARRANTS: APPROVE NOS. 00136681 THROUGH 00136799 TOTALING \$906,454.87

That the City Council approve Nos. 00136681 through 00136799 totaling \$906,454.87.

**CONSENT CALENDAR ITEMS REMOVED FOR SEPARATE DISCUSSION:** None.

**PUBLIC HEARINGS:** None at this time.

**CONSIDERATION ITEMS:** None at this time.

**MAYOR'S COMMUNITY CALENDAR:**

Mayor Medrano made the following announcements:

- COVID Testing, Vaccination and Boosters at the La Habra Community Center. Testing will be held Monday through Thursday, 7:00 a.m. to 6:00 p.m., Friday, 7:00 a.m. to 5:00 p.m.; closed Saturday and Sunday. Vaccinations and Boosters will be held Monday through Thursday, 10:00 a.m. to 5:00 p.m., closed Friday, Saturday, and Sunday.
- 2022 Holiday Wishes Program toy and financial donations accepted through December 13, 2022, for families experiencing challenging circumstances.
- 2022 Holiday Home Decorating Contest
- City Hall Winter Closure from December 22, 2022, through Monday, January 2, 2023; City Hall reopens on Tuesday, January 3, 2023.
- La Habra Children's Museum "New Years Noon" on Saturday, December 31, 2022, from 10:00 a.m. to 1:00 p.m.
- Water conservation efforts are still in effect with lawn irrigation prohibited between the hours of 9:00 a.m. to 6:00 p.m., as is the washing of hard surfaces such as sidewalks and driveways.

**COMMENTS FROM STAFF:**

City Manager Sadro congratulated staff on the success of the Tamale Festival held on Saturday, December 3, 2022.

**COMMENTS FROM COUNCILMEMBERS/DIRECTORS:**

Mayor Pro Tem Gomez thanked staff, the La Habra High School baseball team, La Habra Host Lions Club, and KTLA 5 Meteorologist Henry DiCarlo for their attendance to the Tamale Festival held on Saturday, December 3, 2022. He congratulated Jose Medrano and Daren Nigsarian on their City Council re-elections.

Councilmember Nigsarian spoke regarding the success of the Tamale Festival held on Saturday, December 3, 2022. He congratulated Jose Medrano and James Gomez on their City Council re-elections.

Councilmember Espinoza congratulated Jose Medrano, James Gomez, and Daren Nigsarian on their City Council re-elections. She spoke regarding her attendance to Our Lady of Guadalupe Church's 75<sup>th</sup> Anniversary celebration held on Sunday, December 4, 2022. She spoke regarding her attendance to and the success of the Tamale Festival held on Saturday, December 3, 2022. She commented on not being able to attend the La Habra Police Association Christmas Party, and thanked the men and women of the La Habra Police Department for their service to the community. She wished Annette Limon a happy birthday. She thanked Norma Perez Ochoa for her community outreach efforts, and thanked St. Jude Medical Center for their funding and leadership support. She requested the meeting be adjourned in memory of Mabel "Amelia" Covarrubias.

Councilmember Simonian congratulated staff on the success of the Tamale Festival held on Saturday, December 3, 2022. He wished Annette Limon a happy birthday. He thanked the audience members for attending tonight's meeting. He congratulated Jose Medrano, James Gomez, and Daren Nigsarian on their City Council re-elections, and conveyed his pride as a member of the La Habra City Council.

Mayor Medrano congratulated James Gomez and Daren Nigsarian on their successful campaigns for City Council re-election. He congratulated the Whittier Christian High School Football Team on its Division 14 CIF Championship. He spoke regarding the integrity of the La Habra Police Department, and extended his apologies for not being able to attend the La Habra Police Association Christmas Party. He spoke regarding his attendance to Our Lady of Guadalupe Church's 75<sup>th</sup> Anniversary celebration held on Sunday, December 4, 2022. He spoke regarding the success of the Tamale Festival and Tree Lighting ceremony held on Saturday, December 3, 2022. He requested the meeting be adjourned in memory of Community Services Director Fujio's father Richard Fujio.

**ADJOURNMENT:** Mayor Medrano adjourned the meeting in memory of Mabel Covarrubias and Richard Fujio at 8:53 p.m.

Respectfully submitted,

Rhonda J. Barone, CMC  
Assistant City Clerk